

Canterbury Woods Civic Association Meeting Minutes

Date: February 13, 2013

Location: Liz d'Alelio's home

Board Members Present: Liz d'Alelio, Susan DiMaina, Andy Kokkinis, Ron Minionis

Topic: General Meeting

1. Meeting started at 7:36 p.m.
2. Minutes from last meeting approved.
3. Received check today from Stone Haven for the OctoberFest.
4. Liz asked how the board members thought the last meeting with the committee heads went. All thought it went well.
5. Susan discussed the packet that went to the Block Captains (BCs), items that were in there, the expectations of the BC responsibilities. Action Item: Liz will follow up with Kerri Hartley on a language liaison.
6. Started discussion on timing of sending out the dues form and sending out the directory.
 - a. Susan showed the March 2012 newsletter and how it was packaged with the dues form.
 - b. It was resolved that the dues form will be handled separately from the directory.
 - i. The dues form will be mailed with the Spring 2013 newsletter.
 - ii. Directory updates will no longer be sent/collected via mail. BCs will be responsible for verifying the accuracy of the current directory and give just the additions/updates/deletions to Liz Brocato.
 - iii. Directory will be published in Fall 2013. The BCs will hand deliver these, and they will also include a dues form in the directory for those who have not paid.
 - iv. Action Item: Liz D will find out from Liz B how much lead time it takes to update and print the directory. This will drive the deadline for the BCs to give Liz B the updates.
7. Discussion of the spring yard sale took place. Susan called Kathy Anderson about the charity yard sale she does every year. Date for the yard sale will be May 18th.
8. Action Item: Liz D will ask Tom Reinkober about a date for spring Marker Maintenance. Need to work around Spring Break to ensure sufficient turnout.
9. Board members need to think about candidates for taking over the CWCA treasurer position. Also, BCs need to think of candidates, since they know a lot more residents collectively.
10. The annual CWCA membership will be held May 7th.
 - a. Need to think about speakers, topics.
 - i. Ideas:
 1. School security (in light of Sandy Hook).
 2. Assistance information for those residents facing furloughs.
 - b. This will replace our board meeting for the month.

11. Liz asked if it would be a good idea to purchase permanent laminate signs to announce non-date specific items/events. This would make it easier than assembling all the letters onto the sandwich board.
 - a. Approved.
12. Liz mentioned that Paul Wenner had asked if he could get more members for the Architectural Committee. There was confusion, since we thought he already had 2 additional members, are they still assisting him or were they never fully committed? Action Item: Liz will encourage Paul to recruit members if he feels they are needed.
13. Meeting adjourned at 9:09 p.m.

Submitted by Andy Kokkinis

March 3, 2013.